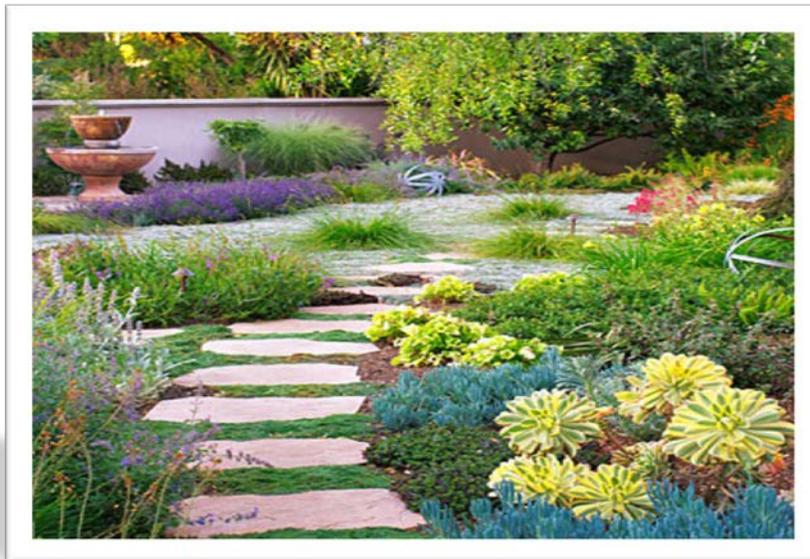


Up to \$1,000 Rebate *(Single-Family Residential)*

Up to \$5,000 Rebate *(Commercial & Multi-Family – 5+units)*

- Landscape Conversion
- Irrigation Upgrades
- Water-Efficient Appliance Replacement

The City of Brentwood's *Convert for Cash Water Conservation Rebate Program* is designed to help water utility customers conserve water. Converting lawn to sustainable landscape and upgrading to high-efficiency irrigation equipment and appliances helps to conserve the water supply in addition to saving money on utility bills.



Public Works/Operations
Monday - Friday 7:00 a.m. – 3:30 p.m.
(925) 516-5373 or www.brentwoodca.gov/savewater



WATER CONSERVATION REBATE PROGRAM

STEPS TO GET A REBATE

STEP 1: COMPLETE AND SUBMIT YOUR APPLICATION

- Review the Program. Complete the attached Application and read the Terms and Conditions; you may apply for one or more of the rebates.
- If applying for lawn, pool or drip conversion rebate(s), you must attach the following items to your Application:
 - Sketch showing the shape of your lawn, pool and/or drip area(s) you wish to convert, including measurements; and
 - Photos of the area(s).
- If applying for self-adjusting irrigation controller, pool cover or appliance replacement rebate(s), you must attach a copy of the receipt(s) to the Application.
- Application must be signed by the property owner. Non-property owner applicants must also obtain signature of the property owner or owner's agent.
- Mail completed and signed Application to the address provided on the Application under Terms and Conditions.

STEP 2: ON-SITE INSPECTION PRIOR TO START OF CONVERSION(S)

- If applicable to your selected rebate(s), City of Brentwood will contact you for a phone interview to verify that you understand the rebate Program and Terms and Conditions and to schedule an on-site pre-inspection within ten (10) business days after receipt of Application.
- After the pre-inspection and review, you will receive notification by email, if provided, or by mail of qualification and maximum rebate amount.
- Pre-inspection is required prior to the start of lawn and drip irrigation conversions.

STEP 3: COMPLETE YOUR CONVERSION(S)

- You will have 180 days from the date of Authorization to Proceed to complete your conversion(s). The City asks that you wait to complete any landscape conversions until the fall when the weather is cooler.
- Be sure to save original receipts or contractor's itemized invoice for rebated items.
- Call City of Brentwood Public Works/Operations at (925) 516-5373 to request a post-installation inspection prior to your 180-day deadline.
- Payment will be processed after verification.



WATER CONSERVATION REBATE PROGRAM

REBATE REQUIREMENTS & INFORMATION

- Converted and upgraded properties must be served by an active City of Brentwood water utility account using potable water.
- Rebate amounts and rates are shown on the attached Application.¹
- If conversion is done in phases, you may apply for additional rebates as long as the total combined maximum rebate amount does not exceed:
 - \$1,000 per single-family and multi-family (4 units or less) residential property account.
 - \$5,000 per commercial and multi-family (5 units or more) property account.
- Rebates of \$100 or less will be credited on the City of Brentwood utility account.
- Rebates greater than \$100 will be issued by check.
- Each conversion must meet the “Qualifying” requirements described in the section for each rebate.
- Upon completion of conversion(s), applicant must notify City of Brentwood within 180 days following the Authorization to Proceed date.
- All rebates are subject to availability of funds, and the City may revise or terminate the rebate program as necessary.

LAWN AND DRIP IRRIGATION CONVERSION(S):

- The same converted area may qualify for both lawn and drip irrigation conversion rebates.
- If you previously stopped watering your lawn, enough lawn boundary must remain to verify lawn boundaries.
- Plants must be irrigated by hand or with drip irrigation, unless an exception is approved by the City.

Conversions completed between January 1, 2014 - July 31, 2015, are eligible for retroactive rebates provided conversions can be verified on-site; and photos of lawn and overhead spray before removal, plant list, and copy of receipt(s) are provided. If the required documents are not submitted with the application, the rebate may not be approved.

1. LAWN CONVERSION (\$1.00/SQUARE FOOT)

While lawns can be a good choice for recreation and sports, they use at least two times more water as sustainable landscapes.

Sustainable landscapes include plants suited to our local climate, drip irrigation and mulch. Lawns can be converted using a technique called sheet mulching which decomposes a lawn in place and controls weeds with very little digging.

Note: If you previously stopped watering your lawn, enough lawn boundary must remain to verify lawn boundaries.

QUALIFYING CONVERSIONS:

- Climate-appropriate plants that require little or no supplemental water once established with a minimum of a three-inch mulch cover where horticulturally appropriate.
- A minimum of three inches of mulch covering bare soil after lawn removal.
- Lawns converted using sheet-mulching technique.
- Vegetable gardens and fruit trees.
- Plants that are only watered by hand or with drip irrigation.
- Rock.

NON-QUALIFYING CONVERSIONS:

- Any plant that is not climate-appropriate*.
- Non-biodegradable material (such as plastic barrier).
- Any converted lawn area irrigated with overhead sprinklers. The City may grant exceptions where drip irrigation is not practical.
- Exposed soil surfaces, unless City approves a horticultural exception.
- Non-permeable paving and hardscape.
- Artificial turf.
- Dirt or weed-filled areas are not eligible.
- Vegetation removal at a level contrary to Brentwood Municipal Code, Chapter 8.36.

*Plants are considered **climate-appropriate** if they are classified as **low or very low water** use in California Water Resource's WUCOLS (Water Use Classification of Landscape Species) database (available with photographs www.WaterWonk.us).

2. DRIP IRRIGATION CONVERSION (\$1.00/LINEAR FOOT)

Convert overhead sprinklers to drip irrigation. This is a water saving alternative for shrub areas and anywhere sprinklers are used. Drip irrigation is suggested for small, narrow, oddly shaped, windy or steep areas that are difficult to irrigate efficiently with sprinklers. Drip irrigation eliminates problems of costly overspray that wastes water and may damage sidewalks, fences and roads.

QUALIFYING INSTALLATIONS:

- Must replace entire existing overhead irrigation zone.
- Must be installed per manufacturer's directions.
- Must be installed on the surface or underground and covered with mulch.
- Any drip emitter, including multi-outlet drippers.
- Any bubbler with a flow rate of 0.25 gallons per minute or less.

NON-QUALIFYING INSTALLATIONS:

- Any conversion of a zone that retains a portion of overhead irrigation.

3. SELF-ADJUSTING IRRIGATION CONTROLLER (\$5.00/STATION OR ZONE)

During the irrigation season it is common for conventional timers to apply twice the amount of water needed by plants. A self-adjusting irrigation controller turns the irrigation system on and off in response to local weather data or actual soil moisture, and adjusts the irrigation system daily — even while on vacation.

QUALIFYING INSTALLATIONS:

- Purchased controllers must be on the Environmental Protection Agency (EPA) list of WaterSense-labeled controller devices. For more information visit the EPA website at www.epa.gov/WaterSense/products/controltech.html.
- Controller must be installed and programmed per manufacturer's directions and City requirements.

NON-QUALIFYING INSTALLATIONS:

- Controllers NOT receiving daily weather information from an off-site signal or a properly installed on-site sensor.

4. POOL CONVERSION (\$1.00/SQUARE FOOT) POOL COVER (\$50/EACH)

- Converting a pool to climate-appropriate landscape can save water and money year round.
- Pool covers significantly reduce evaporation and the need to periodically refill pool water levels.

QUALIFYING INSTALLATIONS:

- Pool removal and replacement with climate-appropriate plants or landscape material as outlined in the *Lawn Conversion* section.
- Pool covers that completely cover the pool and prevent evaporation.

5. APPLIANCE REPLACEMENT (\$25/TOILET & \$50/CLOTHES WASHER)

Reduce water use by replacing existing appliances with water-efficient models.

QUALIFYING INSTALLATIONS:

- Toilets using 1.28 gallons of water or less per flush.
- Clothes washing machines that qualify as high-efficiency, ENERGY STAR® models. For the list of qualifying ENERGY STAR® models, go to www.waterenergysavings.com and click on the Energy Star Most Efficient List.

6. COMMERCIAL IRRIGATION ONLY METER (\$400/METER)

Improve water management by separating meters for indoor and outdoor water. Separately metering outdoor water is the best means of monitoring irrigation water use to determine overwatering. In addition, it may also reduce sewer bills, as sewer rates are determined by water use.

QUALIFYING INSTALLATIONS:

- Must measure all irrigation water supplied to the property.
- Meters and installation must meet all City of Brentwood Standard Plans and Specifications, and applicant must obtain all applicable permits.

NON-QUALIFYING INSTALLATIONS:

- Installations that do not clearly separate ALL outdoor water from indoor water.

7. COMMERCIAL POTABLE TO NON-POTABLE IRRIGATION SERVICE (\$500/SERVICE CONNECTION)

Conserve potable water by converting landscape irrigation to non-potable sources. Significant cost savings can also be reached, as non-potable water is a fraction of the cost of potable water per unit. Confirm with City staff if non-potable water is adjacent to the service location.

QUALIFYING INSTALLATIONS:

- Must measure all non-potable irrigation water supplied to the property.
- Meters and installation must meet all City of Brentwood Standard Plans and Specifications, and applicant must obtain all applicable permits.

NON-QUALIFYING INSTALLATIONS:

- Installations that do not clearly separate ALL outdoor non-potable water from potable water.

1 Rebates of \$600 or more received in one calendar year may be considered taxable income by the State and/or Federal governments. The City of Brentwood is unable to provide tax advice, and if you have any questions regarding the necessity of reporting these rebates, a tax attorney should be consulted.



APPLICATION

Revised 12/29/15



WATER CONSERVATION REBATE PROGRAM

Please check one:

- Single-family or Multi-family 4 units or less** (up to \$1,000 maximum)
- Commercial or Multi-family 5 units or more** (up to \$5,000 maximum)

FOR CITY OF BRENTWOOD USE ONLY
WORK ORDER#: _____

SECTION 1 ALL FIELDS ARE REQUIRED

Applicant Name:	Property Owner Name:
Location Address:	City of Brentwood Utility Account #:
Mailing Address:	City, State Zip
Email Address:	Contact Phone #:

Note: • Incomplete applications cannot be processed and will delay rebate approval.
• Rebates of \$100 or less will be credited on the City of Brentwood utility account.
• Rebates greater than \$100 will be issued by check. (Customers with no more than two late payments and no payment arrangement or disconnections for nonpayment in a twelve-month period will receive a check for rebates more than \$100.)

Lawn Conversion - Attach Sketch and Measurements: _____ SF x \$1.00/SF = _____ **Circle One:** Front Back Both

Drip Irrigation Conversion - Attach Sketch and Measurements: Purchase or Installation Date: _____
_____ LF x \$1.00/LF = _____ Make: _____ Model/Model #: _____

Self-Adjusting Irrigation Controller - Attach Required Receipt(s): Purchase or Installation Date: _____
_____ Zones/Station x \$5.00/Zone/Station = _____ Make: _____ Model/Model #: _____

Pool Conversion - Attach Sketch and Measurements: _____ SF x \$1.00/SF = _____

Pool Cover - Attach Required Receipt(s): \$50/per Cover = _____ Purchase Date: _____

Appliance Replacement - Attach Required Receipt(s):

\$25/Toilet = _____ Make: _____ Model/Model #: _____ Purchase Date: _____
 \$50/Washer = _____ Make: _____ Model/Model #: _____ Purchase Date: _____

Commercial Irrigation Only Meter: _____ Meter x \$400/Meter = _____ Conversion Date: _____

Commercial Potable to Non-Potable: _____ Meter x \$500/Meter = _____ Conversion Date: _____

Applicant's Acceptance of Rebate Terms and Conditions; Certification and Release

I have read, understand and accept the Program Terms and Conditions on the following page. Applicant shall defend, indemnify, and hold harmless the City, its officers, officials, employees, agents, and designated volunteers from and against all claims, damages, losses, and expenses, herein, caused in whole or in part by any negligent act or omission of the Applicant, except where caused by the sole negligence and willful misconduct of the City.

Printed Name:	Authorized Signature:	Date:
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SECTION 2 Authorization to Proceed – TO BE COMPLETED BY CITY OF BRENTWOOD – DO NOT WRITE BELOW

Your application has been reviewed and you may proceed with your conversion. Upon completion, contact the City of Brentwood at (925) 516-5373 to schedule a post-inspection.

Approved By: <input type="checkbox"/>	Denied By: <input type="checkbox"/>	Date:
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SECTION 3 Inspections and Approval to Pay – TO BE COMPLETED BY CITY OF BRENTWOOD

Pre-Inspection Date:	Post-Inspection Date:	Account Code: 560-5501-70301.30
Approved to Pay Date:	Approved By:	
Amount:	Issue Credit to Account <input type="checkbox"/>	Account #: _____ Issue Check to Applicant <input type="checkbox"/>



APPLICATION

Revised 12/29/15



WATER CONSERVATION REBATE PROGRAM

Terms and Conditions

1. The Convert for Cash Water Conservation Rebate Program (Program) is available to single-family, multi-family and commercial City of Brentwood water utility customers.
2. Rebates are limited to:
 - \$1,000 per single family and multi-family (4 units or less) per City water utility account
 - \$5,000 per commercial or multi-family (5 units or more) per City water utility account
3. Applicants with no more than two late payments and no payment arrangement or disconnections for nonpayment in a twelve-month period will receive a check for rebates more than \$100. All others will receive rebate payment of \$100 or more as a credit to the City of Brentwood utility account.
4. City representative shall have access to the property as necessary to perform pre-inspection and post-inspection, if applicable.
5. Applicant must be present at the time of pre-inspection and post-inspection, if applicable.
6. Conversions must be completed within 180 days following the Authorization to Proceed date.
7. It is the customer's responsibility to notify City when their project is complete and ready for post-inspection. City will conduct the post-inspection to verify the project was completed according to the Program and its Terms and Conditions. If the conversion fails inspection, the applicant will be given 60 days or the remainder of the 6 month period, whichever is greater, to bring the project into compliance.
8. If a City representative deems the conversion site or equipment to be substandard or to contain abnormalities, the Applicant will be ineligible for the Program until all the conditions are corrected by the Applicant.
9. If Applicant is found to be in violation of Program or its Terms and Conditions, Applicant will be required to reimburse City for the costs for services provided and any other costs incurred by the City in connection with Applicant's participation.
10. Conversions completed between January 1, 2014 - July 31, 2015, are eligible for retroactive rebates provided conversions can be verified on-site; and photos of lawn and overhead spray before removal, plant list, and a copy of receipt(s) are provided. If the required documents are not submitted with the application, the rebate may not be approved.
11. I understand that the rebate will not be paid until the City verifies that the conversion is complete pursuant to the Program requirements.
12. I certify that I am the property owner; or I am a non-property owner applicant who has obtained signature of the property owner or owner's agent.
13. The City is not responsible for pre-existing conditions that may prevent the conversion or installation of a replacement appliance. I am responsible for meeting all Program requirements, Terms and Conditions and complying with all federal/state/county/city regulations and laws, property owner, and/or homeowners association requirements (if any) in my area regarding local conditions, restrictions, codes, ordinances, rules, and regulations concerning actions taken under this Program.
14. The City is not responsible for the quality of work or the equipment/appliance(s) purchased, does not warranty any work or equipment/appliance(s) or the installation of the work or equipment/appliance(s).
15. By referencing the Environmental Protection Agency list of WaterSense-labeled controller devices or the Clothes Washer Most Efficient list the City is only establishing eligibility for a rebate under this Program and does not endorse or recommend any of the listed products.
16. The City is not responsible for any loss, injury or damage as a result of activities related to this rebate program.
17. *Rebates of \$600 or more received in one calendar year may be considered taxable income by the State and/or Federal governments. The City of Brentwood is unable to provide tax advice, and if you have any questions regarding the necessity of reporting these rebates, a tax attorney should be consulted.*

Instructions to Apply

APPLICANT, review and complete SECTION 1 and return to:

City of Brentwood
Public Works/Operations
2201 Elkins Way
Brentwood, CA 94513
Attention: Rebate Program

- a. Allow 10 business days for application review. If applicable, City representative will contact applicant for phone interview and schedule pre-inspection.
- b. Allow up to one month for rebates to be processed after post-inspection, if applicable.

Questions

If you have any questions, please contact the City of Brentwood, Public Works/Operations Water Conservation Hotline at (925) 516-5373, Monday – Friday 7:00 a.m. to 3:30 p.m., or email savewater@brentwoodca.gov.